# How to Guide How to Download YOUR PRICE FILE







HOBART

Welcome to the world of ITW Welding

## **Instructions** HOW TO ACCESS YOUR PRICE FILE

#### **1.** Login to the WIA portal

NOTE: Chrome browser is preffered

https://portal.welding.com.au/AnveoWebPortal

#### 2. Enter your login details





Welcome to the world of ITW Welding

#### 3. Switch from Distributor View to your Account View

Click the left tab at the bottom of the screen (as pictured below)



× + anveo Web Portal Welcome to the world of ITW Welding 23 Apr 2020 Special Covid-19 Announcements - We're working fro contact us at sales( elding.com.au - Click for the v Quote 🔲 Quotes 🔲 Orders 🎁 History • 🖉 File Dow nioads - 😰 Download Certific RDERS CO INVOICING Price Report Current No. of Orders - Open: - Released Coronavirus COVID-19

Account View

**Distributor** 

View



Welcome to the world of ITW Welding

4. Click on File Down 5. Click on Price Rep	loads ort Current	
Anveo Web Portal      X +		
	CHOBARE TW Welcome to the world of	of ITW Welding
Distributor	23 Apr 2020 Special Covid-19 Announcements – We're working from home contact us at sales@welding.com.au - <u>Click for the latest</u>	ne but still avvilable, please
	My Account WESTERN WELDING SERV - SPEARWOOD  My Account WESTERN WELDING SERV - SPEARWOOD  ORDERS COMMUNICATION INVOICING  ORDERS COMMUNICATION INVOICING  Orders: 14  Orders: 2  Download Center  Download Center	Phippin Addresses
		Microsoft Dynamics NAV Idle
	Coronavirus COVID-19	

### 6. Wait for your new pricing file to download

The response speed will depend on your Internet connection. Please be patient



